



PARISH OF HEREFORD CITY

HEREFORD CITY COUNCIL

in association with

Sunshine Radio, Hereford City Youth Council, Hereford in Bloom,
HVOSS, Asda, Tesco and NatWest Bank.

HEREFORD CITY COMMUNITY GROUP ACHIEVEMENT AWARDS 2019

NOMINATION FORM

NAME OF ORGANISATION

CATEGORY

PROJECT

Please return this form to:
Tracy Morriss, Deputy Town Clerk for the City of Hereford,
Hereford City Council, Town Clerk's Office, Town Hall, HEREFORD, HR1 2PJ

Nominations must be submitted no later than 12 noon on Thursday 21 March 2019.
(Any nominations which are received after 12 noon on Thursday 21 March 2018 will be void).

The project for which the group is being nominated for must have taken place within the last two years.

The **presentation of the awards** will take place at the Hereford City Annual Parish Meeting on **Wednesday 15 May 2019** which will commence at **6 pm**.

Seats are limited on the night so don't miss out, ensure your group secure their seats via Eventbrite.

Tea, Coffee and biscuits will be served on arrival. A buffet will be served following the presentation of the awards when there will be an opportunity to network with other groups, charities and organisations and browse the numerous stands promoting the work they do in the community and the free business support/volunteer support they can offer community groups, charities and organisations.

There are three **award categories**;

COMMUNITY PROJECTS AWARD Prizes of £1,000, £500 & £200 for the winning community groups towards their next project.

COMMUNITY OPEN SPACE AWARD which will be presented by Hereford in Bloom in recognition of the work of community groups committed to helping to 'pretty up', green and clean up our City.

YOUTH PROJECT AWARD which will be presented by the Hereford Youth Council and a prize fund of £200

The nomination must include the following:

- The name of the group
 - Information about the project.
 - Benefits to the surrounding communities.
 - Funding gained and/or fundraising and/or voluntary contributions to support the project.
 - Achievements as a result of the project.
 - A selection of photos covering the project commencement to the end.
- The project must have taken place within the City of Hereford Parish Boundaries.
➤ The project must be of benefit to the residents within the Parish of the City of Hereford.
➤ The project must cover 1 or more of the five activity blocks as laid out below.

ACTIVITY BLOCK 1

Improving the look and feel of the City – investing in local neighbourhoods as well as the City Centre.

ACTIVITY BLOCK 2

Improving the Cultural life of the city and the connection that people have with their Heritage.

ACTIVITY BLOCK 3

Improving the capacity of local communities to do things for themselves – supporting local groups and investing in community facilities.

ACTIVITY BLOCK 4

Improving the sustainability of the City – including encouraging activities that will reduce the carbon footprint of the City.

ACTIVITY BLOCK 5

Improving the capacity for local young people to do things for themselves, supporting local youth groups and/or investing in community youth facilities.

And/or one of the following three aims:

- Enabling inclusion of hard to reach groups.
- Improved community spirit/pride.
- Improving the capacity of local communities to engage in physical activity.

Information about the organisation

Title of Project			
Name of Organisation			
Contact Name			
Position in Organisation			
Address of organisation			
Correspondence address (If different from above)			
Telecommunication Details	Telephone		
	e-mail		
Digital communication Details	Website Address		
	Facebook Page		
	Twitter		
	Other		
How many members are there in the group?			
What geographical area does the organisation cover			
How long has the organisation been in existence? (please ✓)	Less than one year		<input type="checkbox"/>
	Between one and five years		<input type="checkbox"/>
	More than five years		<input type="checkbox"/>

Please give details/summary of the specific project and how you engaged with the communities/young people in Hereford City:



Which Activity Blocks and/or Aims does this project fall under?

Blank space for response.

What geographical area does the project cover?



Benefits of the project to the City/residents of Hereford City



Approximately how many residents of the City of Hereford benefit from the project?



TOTAL PROJECT COST (If applicable)	£
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PROJECT FUNDING

Please give details of local fundraising activities. (If applicable)

Event	Date	Amount

Please indicate what sources of funding the organisation were awarded for this project. (If applicable)

Organisation	Amount

Please give details of any help-in-kind received from other organisations.

Organisation	Help in kind

How many volunteers from the community, other than the members of the group were involved in the delivery of this project?

Volunteers	No.	What was their involvement

Information about evaluation

Please indicate the achievements, benefits and outcomes of the project.

If your group was to win the award what would the group use the prize money towards?

PLEASE ATTACH A SELECTION OF PHOTOS COVERING PROJECT COMMENCEMENT TO END.



Declaration

I confirm that the information supplied in this nomination form and any accompanying papers is correct in all respects. I understand that giving false information may lead to the withdrawal of the nomination.

I understand the City Council will hold my details in relation to the Awards and agree to Hereford City Council holding my details to enable future contact in relation to the awards and to inform me of other information that may benefit this group.

Signed:.....

Date:.....

Print Name:.....

Address:.....

Contact details:.....

(i.e. phone number or email address)



in association with

