Kingdomkids Helping children in Fife

Welcome Pack









contents

- 3. about Kingdom Kids
- 4. fundraise for us
- 5. fundraising ideas
- 6. the legal stuff
- 7. how to donate
- 8. how can we help you
- 9. sponsor form
- 10. event registration
- 11. contact our team













about Kingdom Kids



Helping Children in Fife

Kingdom Kids is Kingdom FM's Childrens' Charity (SC030087). The charity exists to raise and distribute funds to groups supporting under privileged and disadvantaged youngsters throughout Fife. In addition, funding is available to groups who are actively supporting the positive development of kids in the Fife area.









fundraise for us



- Please complete the event registration form on Page 9 and sent it to us.
- You can get lots of people involved work colleagues, school, clubs and your community.
- SHOUT ABOUT IT! Tell everyone about your event, use posters, social media, email and Kingdom FM's What's On Section. The local Press may even be interested in telling their readers.
- Follow our Logo Guidelines, if you require our logo please visit our website and download the file from there.
- Create a JustGiving page and get sponsored online, or use the sponsorship form on Page 8.
- Make Sure you tell us about your event send us pictures & videos so we can help you publicise it on our website and social media.













the legal stuff

Collections

- Street Collections require a permit from Fife Council, this is Free. Call Fife Council on 03451 55 11 77 to get an application form. Please note this can take up to 4 Weeks
- Any collections in shops, shopping centres, supermarkets etc. must be arranged with their management.

Retractions for lotteries, raffles and tombola's

- All tickets must be sold during one event where the prize draw takes place, otherwise selling tickets in advance of the event requires a permit, call Fife Council on 03451 55 11 77 to get an application. Please note a £40 fee is taken for this permit and the tickets must be pre-printed .
- No more than £300 can be spend to purchase prizes
- No more than £100 can be spend to cover running costs (e.g. printing tickets)
- Please read the rules and restrictions from the Gambling Commission (www.gamblingcommission.gov.uk)





/kingdomkidsfife









how to donate



online

You can make monthly and one off donations to Kingdom Kids at *justgiving.com/kingdomkids*

If you are planning an event please create a JustGiving page and get sponsored online.

post

You can post a cheque to us written to "Kingdom Kids" and send it to Kingdom Kids, Elizabeth House, Barclay Court, Mitchelston Industrial Estate, Kirkcaldy, KY1 3WE or drop off your cheque or cash in person from Monday to Friday between 9am and 5.30pm.



phone

Give us a call on **01592 753 753** and we can take a donation with credit or debit card over the phone. More information and assistance can be given by a member of our team.







how can we help you





- The Kingdom Kid can come along to your event*
- We'll add your event to our What's **On Section**
- We'll help advertise your event via our Social Media
- We can give you written confirmation to say you are an official Kingdom Kids Supporter
- Get in touch with our team if you have any more questions *Subject to Availability











Name	

Event

Event Date

Name	Address	Postcode	Amount	Gift Aid (Tick)	Paid? (Tick)

Completed forms in person with sponsorship monies handed in to Kingdom Kids, Kingdom FM, Elizabeth House, Barclay Court, Mitchelston Industrial Estate, Kirkcaldy, KY1 3WE Cheques payable to "Kingdom Kids" | Registered in Scotland SC030087 | Call our team on 01592 753 753 or email kingdomkids@kingdomfm.co.uk







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event registration



For organisation and administration purposes we need to register some details of your event.

Please Complete this form and return it to:

Kingdom Kids, Kingdom FM, Elizabeth House, Barclay Court, Mitchelston Industrial Estate, Kirkcaldy, Fife, KY1 3WE

Event Name	Your Name	
Event Date	Organisation	
Event Venue	Address	
Event Description		
	Amount Hoped to Raise	
	Date funds to be paid	







contact our team



get in touch: call, email or write to us **Kingdom Kids Elizabeth House Barclay Court** Mitchelston Industrial Estate Kirkcaldy Fife 01592 753 753 Kingdomkids@kingdomfm.co.uk





