



Kingdom Kids Funding Application Form

Reference Number (Official Use Only) _____

Date Received _____

How to apply for funding from Kingdom Kids:

- Complete and return this form in full to the address or email address stated below. This form can also be completed online at kingdomfm.co.uk/kids
- Applications are reviewed throughout the year, review dates are published online at kingdomfm.co.uk/kids
- Consideration will be given to all applications.
- All applicants will be advised of the decisions made following the committee meeting at which the application is considered.
- Each application will be considered on its own merit.
- Applications may be supported, declined or deferred.
- In the case of a deferment, the organisation will be asked for the further information to be re-presented at a subsequent meeting.
- A successful applicant will be contacted to finalise arrangements for requested donation.
- Unsuccessful applicants will be welcome to apply at a later date.
- Kingdom Kids selection committee has the final ruling regarding successful applications.

Project detail should include:

- a description of the project, including benefits and projected start/completion dates
- equipment/materials required
- approximate costs
- possible supplier(s)

All applications must include:

- Constitution, current financial statement or audited accounts – if available.

Applications should be returned to:

Kingdom Kids, Elizabeth House, Barclay Court,
Mitchelston Industrial Estate, Kirkcaldy, Fife, KY1 3WE

Or emailed to: kingdomkids@kingdomfm.co.uk

Application Selection Criteria

Aims and Values

The main aim of Kingdom Kids is to raise money to enhance the work of children's charitable organisations and community groups primarily within Fife but also in the United Kingdom and elsewhere through donations, sponsorship and fund-raising events.

Kingdom Kids is committed to equality and organisations who apply for funds must show a commitment to developing an equal opportunities policy.

Who Can Apply?

See page 3.

General

There will be no opening/closing dates for applications, but they will be considered on a rolling basis throughout the year. A full list of application review dates is available online at kingdomfm.co.uk/kids

There will be an upper limit of £5,000 on the amount awarded but Kingdom Kids may change this at a future date and may be reviewed per application.

80% of the funds raised should be retained within the boundaries of Fife.

20% - discretionary for national/international charities/causes.

Only one contribution per application will be made in any one Kingdom Kids financial year.

There is no guarantee that if one award is made that any other awards will be made to the same group in future years.

Kingdom Kids trustee's decision will be final.

Financial Criteria

Organisations who qualify for a contribution must provide Kingdom Kids with proof of a bank account in the name of that organisation. There must also be a minimum of two authorised signatories to this account who are members of the organisation. The two signatories should not be related and all cheques must be signed by both.

Up-to-date accounts should be kept and these should be certified annually by an independent accountant or an independent responsible person. Copies of at least one year's accounts should accompany the application.

The organisation must be open to inspection and provide such financial or other information as Kingdom Kids may request.

The contribution will only be used for the purpose for which it was approved. Where an organisation ceases to exist, any equipment bought with the contribution or any unspent contributions will be returned to Kingdom Kids.

Contributions will not be awarded retrospectively.

If you require further clarification on any of the above criteria, please contact us on the below details:

kingdomkids@kingdomfm.co.uk or call 01592 753 753



Kingdom Kids can offer financial assistance to charity and community groups operating within Fife. We will also support national and international charities within specified limits. Donations to national or international charities will only be made to charities registered in the UK.

To be eligible:

- Your project should benefit children as a prime objective.
- Your group should be properly constituted.
- You should be able to show evidence of community benefit.
- Your project or group should have clearly defined objectives.
- Applications should be clearly costed with details of likely suppliers, if appropriate.

The Committee is unlikely to fund:

- Core running costs.
- Administration costs.
- Training costs.
- Salaries.
- Research.
- Trips.
- Individuals.
- Items needing major capital investment, e.g. buildings.

The types of project we favour are:

- Projects for the welfare and benefit of disadvantaged children in Fife.
- Projects including the purchase of equipment or materials which are essential to allow an existing group to continue or extend the activities or services that group can provide to the community.
- The purchase of equipment or materials that will allow the group to raise additional funds for themselves.
- Projects which benefit the whole transmission area of Kingdom FM (Fife)
- Projects which will benefit the local environment.

Your group is not eligible if it:

- Promotes political activity.
- Is sectarian in nature.
- Supports or promotes discrimination of any kind.
- Provides a purely “social” function.

Notes:

- Should any exceptional circumstances prevail, please note these on the application form.
- All groups should be able to demonstrate that they are actively fund-raising in other ways - usually visible in the financial statements.
- Assistance will be given in the form of a financial contribution and groups will be required to give an undertaking to use the assistance for the purpose applied for and to comply with conditions imposed by Kingdom Kids.
- There will be a monitoring/evaluation process for all funds distributed. We reserve the rights to broadcast or otherwise publicise successful awards.

Information about yourself, the group and your application:

Name of Organisation:

**Registered Charity No:
(if Applicable)**

Contact Name:

**Address for Charity/
Community Group:**

Designation: **Daytime Tel No:**

Your Email Address:

How did you hear about Kingdom Kids?

What are the aims of your charity/group?

How many people benefit from the activities of the group?

How long has the group been in existence?

**Who will benefit from the services/activities?
(e.g. Young people, unemployed people etc)**

Where does the group meet?

Which geographical are of Fife does the group serve?

Project Description - please provide details of the aims of the project and who will benefit in the local community. Continue on plain sheet if necessary.

Please provide below a breakdown of the total grant requested, e.g. purchase of equipment, travelling expenses, rental costs etc.

Financial Information - Please state your current bank/building balance. Please detail if any of these funds are ringfenced for a particular project:

Please specify the outcome of any applications for funding made elsewhere:

**Please advise if you have previously received a financial contribution from Kingdom Kids?
If so when and the amount granted.**

I declare that the information above is, to the best of my knowledge, true and accurate and I will adhere to the terms and conditions of this application. I have also enclosed a copy of a recent bank statement/accounts and my organisations constitution:

Signed: **Print:** **Date:**