



**City of Lawrenceburg  
Clerk-Treasurer's Office  
Richard Richardson  
212 Walnut Street  
PO Box 4166  
Lawrenceburg, Indiana 47025-4166**

To whom it may concern,

December 6, 2019

I wanted to take a moment and break down what is happening with the Additional Appropriation, or proposed Ordinance 18-2019, as it was discussed on Monday December 2, 2019 at the advertised Public Hearing. The following is a breakdown of information for each Additional being requested.

The Additional Appropriation needed for the Motor Vehicle Highway (MVH) and Parks and Recreation Funds are both funds that must have Additional Appropriations approved by the State of Indiana and the Common Council. The remaining funds only need approval from Council to appropriate. The MVH Additional for \$75,000 is due to maintenance needed on vehicles (specifically the garbage truck) at the City Garage. These were unforeseen costs. The Parks and Recreation fund Additional is for overage incurred by the Summer Help Program. The Summer Help Program allows young High School and College students to work for the City during their Summer Break. In both instances the budgeted amount was short, but Council gave approval for the spending in their claim packets throughout the season as these costs were incurred.

The NR Fall Fest Additional, for \$78,000, is due to spending for Fall Fest being in excess of the budgeted \$325,000. Again, Council was given this information as the spending was incurred and approved the claims. Both the DUI-Operation Pull Over and BCC-Operation Pull Over are amounts obtained via a grant and, together, total \$17,500; this is simply money in and money out.

The Municipal Development Fund Additional, in the amount of \$300,000 is for miscellaneous claims that may come in toward the end of the year. This is not an amount that necessarily has any spending tied to it, at the moment, but is estimated if additional invoices come in before December 31, 2019. This line is used to pay various consultants such as outside attorneys and financial advisors. To note, this line is not used to pay the City Attorney or anyone working in the City Attorney Office.

The Additional needed for the Riverboat fund totals \$1,660,000. \$1,500,000 of that is to cover the City Employee's Health Care. The City is self-funded, and as such needs additional appropriation to cover this amount toward the end of the year. \$100,000 dollars from the Riverboat fund is needed for fuel expenses to be appropriated. This took place because Council approved the purchase of various vehicles for the City Garage that now run on diesel fuel. The switch from regular to diesel incurred unforeseen costs in diesel fuel. \$60,000 of this appropriation is to cover expenses incurred for the Winter Wonderland events that are currently taking place.

The Additional needed for NR Police Equipment is to cover \$2,000 of spending that was incurred for needed police gear. The Additional \$2,000 is to cover any other unforeseen costs that may be incurred before December 31, 2019.

The Additional for the NR Redevelopment Fund is to cover Funding Agreements that have already been approved by Redevelopment. Common Council must appropriate monies to be spent.

The NR Housing Development Grant Additional in the amount of \$150,000 is to cover grant funds for the ARA Grant program. These funds are used to assist low income residents in making improvements to their homes such as new water heaters, roofs, or porch repairs.

The NR Fire Donations, for \$7,500, is to cover money that has been donated to the Fire Department. Although this money was donated it must still be appropriated.

The Additional needed for the Local Road & Bridges Matching Grant Fund is to cover grant money in the amount of \$750,000. The same is true for Public Facilities Grant Funds in the amount of \$460,000 for the Dearborn Adult Center Grant. The amount needed for the Donations Fund is to cover any additional money the Council may want to donate to various organizations before December 31, 2019. The last amount, for \$729,760 is to cover the Lawrenceburg Community Center Grant Project. In total, the Additional Appropriation amounts to \$5,336,760.

The Department of Local Government Finance (DLGF) requests that Additional Appropriations be kept to a minimum and as this is the case we attempt to do two Additional Appropriations per year. Typically, we will do one in June and one in December. This assists in covering funds that Council has already spent and making sure there is adequate room to cover additional costs that may be acquired before the December 31 year end. These costs have been presented in our monthly claim packets and have also been noted on our Monthly Finance Report. The report will highlight, in yellow, line items that will need attention. This is a process that we started last year that so that Council would not be caught off guard when Additional Appropriations were needed.

These Additional Appropriations were initiated by the Mayor's Office, have been reviewed, certified and advertised by the Clerk-Treasurer's Office, and now need Council's approval to be finalized. Council has the authority to go fund by fund and reduce the amount of dollars in each request, but they cannot increase or add additional spending to the Ordinance.

There is a hard deadline of December 16, 2019 for this Additional Appropriation to be passed. It cannot be approved after this date per DLGF. Failure to correct the lines can, and will, result in an audit finding from the State Board of Accounts under the Common Council section of the report for year 2019, when that audit is finalized.

With Regard,

Richard Richardson  
Clerk-Treasurer; City of Lawrenceburg