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# Secret Santa

**TOY  
APPEAL**

*in partnership with*

**Houndshill**   
Shopping Centre Blackpool

Many of us are looking forward to Christmas for lots of reasons... Maybe it's a chance to get together with loved ones or show someone how much they mean to you with a wonderful gift?

Sadly, for many families on the Fylde Coast it's a very stressful and upsetting time.

In Partnership with Houndshill Shopping Centre and with your help we'd like to continue to make sure that every child , so they all have something to look forward to on Christmas morning with Radio Wave's Toy Appeal.

We're simply asking you to remember our appeal when you're doing your Christmas shopping and buy an extra present for a child in Blackpool, Wyre and Fylde.

We have collection points across the area, please drop your unwrapped gift off at one of our appeal partners, and we'll make sure that they go to agencies making life better for local children.

**Together we can put a smile on everyone's face this Christmas with Radio Wave's Secret Santa.**

If you wish for your organisation to be considered for the Secret Santa Toy Appeal please download and fill out the Application form.

[Download now](#)

## Addresses you need for Pin points on Map –

### Spar Hambleton

Hambleton Service Station, Shard Lane, FY6 9BC

### Spar Thornton

159-161 Lawsons Rd, Thornton-Cleveleys FY5 4PJ

### Toyland Toyshop

19-21 Birley St, Blackpool FY1 1EG

### Mickey's Carpets

434 Waterloo Rd, Blackpool FY4 4BL

### Blackpool and Fylde College Bispham Campus

Ashfield Rd, Blackpool FY2 0HB

### The Pork Shop

11 Church Street, Poulton-le-Fylde FY6 7AP



To whom it may concern,

Following completion of the Radio Wave Application form, your details will be added to our database.

The Applications will be treated on a first come, first served basis and we are therefore not able to offer any guarantees that your application will be fulfilled.

We endeavour to complete every application in full, or at least in part, but rely on donations from our listeners. We often find that the general bulk of toys are donated after the 4th of December.

Please be aware that you may not receive toys until after this date to ensure that your order can be fulfilled to the best of our ability.

If your application is successful, you will be contacted via telephone or email details that you have supplied below. Please provide the most accurate and suitable contact details to ensure we are able to reach you quickly and efficiently. If you have holidays booked please ensure we have additional contact points.

Once your order has been completed, you will be emailed with instructions to collect your toys within the following 48hours.

A time of collection will be arranged at:

Radio Wave  
Mowbray Drive  
Blackpool  
FY3 7UN

Between 10am and 4pm

We will begin contacting people for collection from Wednesday 13th December.

In order for them to be distributed accurately within your organisation, you will collect them bagged and unwrapped.

Kind regards,

Angelina Dodd

Sponsorship, Promotions & Interactive Manager

Radio Wave | 965 Mowbray Drive | Blackpool | FY3 7UN

Tel: 01253 650300 | Fax: 01253 650302

Email: [angelina.dodd@thewavefm.co.uk](mailto:angelina.dodd@thewavefm.co.uk)

[Download now](#)

**Company Information**

**Company / School name:**

**Department:**

**Type of Organisation: Registered Charity**

**Full Address:**

**Postcode:**

**Contact Details**

**Name of Person Making Application:**

**Job Title:**

**Department;**

**Contact numbers:**

**Email address;**

(essential)

**Age Group**

***Number of  
MALES***

***Number of  
FEMALES***

***Additional Information***

Please add an special needs requests or preferences in here

**0 - 12 months**

**1 - 3 yrs**

**3 - 5 yrs**

**5 - 7 yrs**

**7 - 9 yrs**

**10 - 13 yrs**

**13 - 15 yrs**

**15 - 18 yrs**

Please complete the following information to **confirm and authorise** that the above children meet the 'criteria' of the Annual Toy Appeal.

<b>Name:</b>
<b>Job Title:</b>
<b>Company:</b>
<b>Department:</b>

### Collection Details

Please complete the details of the individual(s) who will be collecting the toys.

<b>Name:</b>
<b>Job Title:</b>
<b>Department:</b>
<b>Contact details:</b>

- **Once your application has been received, you will be held in a queue as applications are dealt with on a first come first served basis.**
- **You will then receive a call or email to inform you of your collection date and time.**
- **You must stick to this appointment to avoid confusion and disappointment at such a busy period.**
- **Please advise the individuals stated above that relevant ID MUST be produced on collection of gifts or collection will be refused.**



Date Order received:

Date Order Complete:

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Date & time to be collected by above named person:

---

Date Collected:

ID present and shown:

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Name and signature of person collected to validate value:

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Total number of children supported:

Estimated Value:

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## **RETURNING YOUR FORMS:**

**Please return the completed form, along with a signed letter of authorisation on your organisation/charity letterhead to:-**

Angelina Dodd, SPI Manager, Radio Wave, Mowbray Drive, Blackpool, FY3 7UN

*Presents are distributed on a **first come first served basis.***

*All applications for toys must be received by **Friday 8th December.***

## **Eligibility Criteria**

- Children who benefit from the appeal must live on the Fylde Coast and be aged 0 – 17 years inclusive.
- Children who benefit must either be identified by a recognised body ie. Social Services, head teachers or be a formally constituted group.
- The children must come from an underprivileged family or background or be living in difficult circumstances.
- Children will not be identified unless permission has been sought.
- All applications must be accompanied by a signed letter of authorisation on company letterhead, clearly showing who will be collecting and distributing the gifts\*
- If you are applying on behalf of an individual you must work in association with a recognised body.
- On collection of gifts, relevant identification must be produced.
- All gifts must be signed for on collection.

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